

Register for all events at the myquickreg calendar of events at: <http://www.myquickreg.com>

**NOTICE:**

This is the third year that CESA #3 is implementing the event registration process and service tracking system. This program will allow you to register (become a member) once and your information will be saved for future registrations. You will be able to view reports based on workshops/trainings that you have attended through CESA #3 for professional development reporting, etc. To register on the site you will need to answer some basic questions. This is one time only and you will then be given a user name and password for future registrations.

All on-line registrations are tentative until a purchase order is received by the CESA #3 business office. Please follow your local district procedure to complete a purchase order for registration completion.

**Cancellation Policy:** Should enrollment be insufficient to cover the cost of the event, registered participants will be notified. Participants must cancel within 48 hours of this event or will be billed.

PI-34 Educator Program and Licensing Members will not be charged for attending the seminars.

Non-member participants will each be charged \$150.00 for full-day sessions, \$75.00 for half-day sessions, and \$60.00 for evening sessions.

# CESA #3

## License Renewal Support Center



Benton  
Black Hawk  
Boscobel  
Cassville  
Cuba City  
Darlington  
Fennimore  
Highland  
Iowa-Grant  
Kickapoo  
Mineral Point  
North Crawford  
Pecatonica  
Potosi  
Prairie du Chien  
Richland  
Riverdale  
Seneca  
Shullsburg  
Southwestern  
Wauzeka  
Weston

## PI-34 Educator Program

### Professional Development Activities

2011-2012



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# PI-34 Educator Program Professional Development Activities 2011-2012

## Program Vision

The CESA #3 License Renewal Support Center is working with the Department of Public Instruction to facilitate implementation of PI34 in southwest Wisconsin. Initial educators, including teachers, administrators, and pupil services staff members who were licensed after August 31, 2004 are required to renew their license through the completion of a professional development plan (PDP).

The CESA #3 program is designed to help school districts meet their support requirements for initial educators under PI34. Wisconsin school districts are required to provide collaboratively developed, ongoing orientation and support seminars and qualified mentors for all initial educators within their districts. In addition, districts must designate a district-approved administrator on the initial educator's professional development plan team.

This program provides specific training for mentor educators and training for professional educators so that they can qualify to be part of a professional development team.

Through support seminars and specific PDP writing workshops both initial educators and professional educators can receive support in developing, writing, and completing their professional development plan (PDP).

This program serves educators from both public and parochial schools across southwestern Wisconsin. These activities are developed through the collaborative efforts of CESA #3, SWEA, UW-Platteville, Viterbo University and local school districts.

## Program Content

These trainings and seminars are developed using the materials from the Wisconsin Quality Educator Initiative: PI34 resource materials as well as best practices in initial education induction from around the nation. This induction process involves reflective practices as well as direct instruction for beginning educators in effective instruction practices, classroom management skills, and effective communication strategies. The process is standards based and focused on professional development that leads to improved student learning back in the educator's school. Participants in the program are asked to focus on goals that can be supported with professional growth and student achievement data.

## Mentor Training and Support

Mentoring is a sustained relationship between an initial educator and a trained, qualified experienced educator. The mentor provides assistance, support, and guidance that helps the initial educator develop the necessary skills to become successful in his/her role in education.

In Wisconsin, by PI34 rule, a mentor must be an educator and a colleague, be trained to provide support and assistance, and not be part of the formal employee evaluation process.

This mentor training will equip attendees to serve as mentors for their local districts and/or serve as a part of the CESA #3 mentor cadre.

Fall Two-Day Mentor Training - September 15 & 19, 2011 (9:00-3:30)  
Spring Two-Day Mentor Training - April 26 & 27, 2012 (9:00-3:30)

## Orientation Day for Mentors & New Teachers

September 8, 2011 (9:00-3:30)



## Support Seminars and PDP Development for 1st Year Initial Educators

Initial educators and mentors are encouraged to join area colleagues at support seminars as educational topics based upon researched best practices are discussed. The emphasis of each session is to give attendees practical strategies, resources and materials on each topic that will help them in the classroom. The expected outcome of this program is a heightened level of knowledge leading to more enjoyable and less stressful teaching experiences.

- Mentor and Initial Educator Orientation  
Thursday, September 8, 2011 (9:00 - 3:30)
  - \* Initial Educators and Mentor orientation
  - \* This day is for mentors and new teachers to plan together for the start of the school year
  - \* Focus on the collegial process and skills needed by new educators
- Support Seminars (attended by new educators and mentors)
  1. Thursday, September 15, 2011 (4:30 - 7:00 p.m.)
    - \* Focus on planning and student management
  2. Thursday, October 20, 2011 (4:30 - 7:00 p.m.)
    - \* Focus on grading and assessment
  3. Thursday, November 3, 2011 (4:30 - 7:00 p.m.)
    - \* Focus on working with parents and supervision/evaluation
  4. Thursday, November 17, 2011 (4:30 - 7:00 p.m.)
    - \* Focus on effective instruction and student learning
  5. Thursday, December 8, 2011 (4:30 - 7:00 p.m.)
    - \* Focus on legal issues in the classroom

## PDP Writing Workshops

Initial educators must renew their licenses by creating a Professional Development Plan (PDP) after a year of self-reflection. Professional level educators licensed before August of 2004 can choose to do license renewal by using the PDP. These seminars are designed to assist all educators in creating their PDP. Participants in this workshop will have the opportunity to review their self-reflections, write goal(s), determine criteria, and plan activities for their own PDP.

• **PDP preparation for goal approval** - Initial level educators must seek goal approval through the PDP process to renew their education license.

• **PDP preparation for plan verification** - Initial and professional educators are required to have their PDP verified by their review team during the second semester of their fifth year in the license cycle.

What to Bring: In order to complete the PDP, participants may want to bring resources to assist them. Suggested resources could include the following: district/school handbook, district mission, vision and beliefs, school improvement plans, and their self-reflections (i.e. logs, journals, lesson plans, mentor checklists and notes, etc.)

CESA #3 will provide computers, but you should bring your own flash drives for saving your documents or your own laptop.

## Professional Development Plan (PDP) Writing Sessions (1:00-3:30)

- These sessions will be for teachers, administrators or pupil service people
- They will allow for people to work on goal approval as well as plan verification
- Participants can be working on their initial or professional level license

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|-------------------|------------------|
| October 20, 2011  | January 25, 2012 |
| November 17, 2011 | March 28, 2012   |
| December 8, 2011  | April 19, 2012   |
| January 12, 2012  | May 17, 2012     |